



Astonished! Program Support Person
Job Description
September 2024- June 2025

Background Information

The Big Sky Centre for Learning and Being Astonished Inc. (Astonished!) is a registered non-profit charity based in Regina, Saskatchewan. We work in an inclusive community to address barriers facing young adults with complex physical disAbilities (Core Members) by creating opportunities for teaching and learning; social, recreational and cultural engagement; and for employment and housing.

Astonished Teaching and Learning Centre

A!TLC is a place where young adults with complex physical disAbilities become Student Researchers. Unique opportunities are designed around their particular strengths, dreams (interests), and needs. Program content, consisting of individual and group activities, is fluid. Each semester we work together to identify common interests for group-based activities. Astonished! staff support each Student Researcher to determine and navigate a program PATH (Planning Alternative Tomorrows with Hope) unique to them. Individual program content is then designed around each Student Researcher's PATH and identified strengths, dreams, and needs. Some examples of Student Researcher dreams include 'becoming a fiction and non-fiction writer', 'learning new things to help me move forward in my life', 'being part of the university life', 'teaching others about the experience of disAbility' and 'increasing social and recreational opportunities'.

In addition, Student Researchers are leaders and work with the University community in research and teaching. They develop and deliver presentations and workshops about disAbility and inclusion. Student Researchers partner with University of Regina Academic Staff to conduct and participate in research. At the A! TLC we welcome University of Regina student volunteers and placement students. We seek out and welcome opportunities to teach others about disAbility.

The program runs 1:00pm-4:00pm at the University of Regina on Tuesday, Wednesday, and Thursday September - June.

Reports To: Program Coordinator

Location: University of Regina and local community businesses / attractions

**The Big Sky Centre for Learning and Being Astonished Inc.
3737 Wascana Parkway Regina, SK S4S 0A2**

Employment Type: Part-Time (~ 12 hours per week)

Wage: \$17.50/hr

Contract Period: September - June (3-month probation period)

Potential for Renewal: Yes

Hours of Availability:

Tuesday: 12:30 PM - 4:30 PM

Wednesday: 12:30 PM - 4:30 PM

Thursday: 12:30 PM - 4:30 PM

(We may consider candidates who are available for 1, 2, or all 3 of these afternoons. There may also be opportunities for additional hours on an as-needed basis.)

Position Overview:

We are seeking a dedicated and compassionate Part-Time Program Support Person to assist our Program Coordinator in implementing program activities for Astonished Core Members (individuals with complex physical disabilities). The ideal candidate will have a passion for working with diverse populations and helping to create an inclusive and supportive environment built on the strengths, dreams and needs of Astonished Core Members.

Key Responsibilities:

- Assist the Program Coordinator in planning and executing program activities.
- Provide direct support to Core Members during activities consistent with Astonished's mission and guiding philosophy.
- Help set up and clean up activity spaces.
- Foster a positive, inclusive, and supportive environment for all Core Members.
- Monitor and ensure the safety and well-being of Core Members during activities.
- Maintain accurate records of attendance and engagement.
- Communicate effectively with core members, their families, and other staff members.
- Assist with other tasks as assigned by the Program Coordinator.

Qualifications:

- Experience working with individuals with disabilities is preferred.
- Commitment to inclusion.

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- Strong interpersonal and communication skills.
- Ability to work independently and as part of a team.
- Dependable, punctual, and able to commit to the specified hours.
- Ability to adapt to changing situations and handle multiple tasks.
- First Aid/CPR certification.
- A criminal record check.

Education:

- High school diploma or equivalent. Additional education in a related field (e.g., kinesiology and health studies, social work, education, recreational therapy) is a plus.

Working Conditions:

- Physical ability to assist participants with mobility needs.
- Comfortable working in various environments, including indoor and outdoor settings.
- May require transfer lifts and repositioning of core members.
- May require occasional lifting of materials and equipment.
- Ability to travel to a variety of program locations in Regina as needed.

How to Apply:

Interested candidates should submit a resume and cover letter detailing their availability and relevant experience to BCV@beingastonished.com by August 18th, 2024.

We are committed to creating a diverse environment and are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.